Prince Edward Island
CANADA

Development and Technology

Annual Report
2006 - 2007

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The Honourable Barbara Hagerman
Lieutenant Governor of Prince Edward Island
Government House
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May It Please Your Honour:

It gives me great pleasure to submit the Annual Report for the Department of Development and Technology for the fiscal year 2006-2007.

I am delighted to be the Minister of a Department with such a range of responsibilities. Staff are the critical foundation for any organization. I would like to thank the departmental staff for their efforts during the year.

It is my privilege to endorse this 2006-2007 Annual Report of the Department of Development and Technology.

The department looks forward to working with Islanders to further develop the economy of our province.

Your Obedient Servant,

Richard Brown

Richard Brown
Minister of Development and Technology
Province of Prince Edward Island

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Honourable Richard Brown
PEI Department of Development and Technology
P.O. Box 2000
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Dear Minister,

It is my pleasure to submit herewith the 2006-2007 Annual Report for the Department of Development and Technology.

Economic development offers the promise of jobs and wealth for Islanders. The foundations for economic development are successful businesses, a positive business climate and skilled employees. Government's role is to work as a partner with the private sector to facilitate the development of the economy.

It is my privilege to endorse this 2006-2007 Annual Report of the Department of Development and Technology.

I am pleased to have had the opportunity to work with our energetic, loyal and imaginative employees, and our business partners, to help create jobs and wealth on Prince Edward Island.

Yours sincerely,

Brooke MacMillan
Deputy Minister

OVERVIEW

MISSION

The Department of Development and Technology leads the development of government policies which produce the conditions necessary for sustainable, province-wide economic growth.

The department, its subsidiaries and divisions also implement and manage programs which:

- Support sustainable economic growth through active partnerships with the private sector, citizens, communities and other governments, and
- Assist communities across Prince Edward Island to build capacity, resiliency and opportunity.

VISION

Prince Edward Island is a province of opportunity. Sustainable, high value-added products and services continually increase the returns from our human and natural resource base, resulting in competitive levels of income, employment and productivity.

The provincial economy provides youth with multiple opportunities upon which to build a satisfying career. The population continues to grow due to the attraction of capable individuals and families who choose Prince Edward Island as their preferred place to live.

TOUR D'HORIZON

MISSION

Le ministère du Développement et de la Technologie mène l'élaboration de politiques gouvernementales qui produisent les conditions nécessaires pour la croissance économique durable dans l'ensemble de la province. Le ministère, ses filiales et ses divisions mettent également en œuvre et gèrent des programmes qui :

- appuient la croissance économique durable grâce à des partenariats actifs avec le secteur privé, les citoyens, les collectivités et d'autres gouvernements;
- aident les collectivités de l'ensemble de l'Île-du-Prince-Édouard à établir une capacité de production, une capacité de récupération et des occasions favorables.

VISION

L'Île-du-Prince-Édouard est une province qui a de nombreuses possibilités à exploiter. Des produits et services durables à forte valeur ajoutée augmentent continuellement le rendement économique du stock de ressources naturelles et de l'effectif humain, ce qui mène à des niveaux concurrentiels en matière de revenus, d'emplois et de productivité.

L'économie provinciale offre aux jeunes de multiples possibilités sur lesquelles ils peuvent se bâtir une carrière satisfaisante. La population continue de s'accroître en raison de l'attraction des familles et individus compétents qui élisent domicile à l'Î.-P.-É. par préférence.

COMMUNICATIONS

The Communications Division provides support to all parts of the ministry, including PEI Business Development Inc, PEI Food Technology Centre and the Atlantic Technology Centre.

Communications continued the effort, in conjunction with the Minister and other ministry divisions, to produce information that highlighted the province's continuing strong economic growth, especially with respect to job creation, exports, new business starts and sales.

The staff work closely with the Community Development Bureau, community groups and with federal funding partners to highlight the successes of the bureau and its community partners.

The staff continued to provide support to the Minister and Deputy Ministers' offices. Support included speech writing, media releases, media events and briefing notes.

COMMUNITY AND LABOUR DEVELOPMENT

The division is responsible for the Employment Development Agency (EDA), the Province's support for community development, through the Community Development Bureau, co-management of the Canada/PEI Labour Market Development Agreement (LMDA), and participation in the Forum of Labour Market Ministers.

Staff contributed to labour force development through short-term job creation, skills training, wage subsidy and employment matching. Financial resources, available through the LMDA and complemented by those offered through EDA, allowed for a cooperative effort between the federal and provincial governments in support of labour force development.

The Community Development Bureau, comprised of four cabinet ministers, was supported by divisional staff located across Prince Edward Island.

SPECIAL INITIATIVES

1) Forum of Labour Market Ministers (FLMM)

The Forum of Labour Market Ministers is a federal/provincial/territorial forum that fosters communication associated with policy and program development in support of labour force development.

Over the past year, the division participated in meetings and conference calls relating to labour mobility, labour market information, career counselling and programs that support current labour force development. In response, the Government of Canada has advised the provinces and territories that, if agreement can be reached, it proposes to devolve all remaining labour market agreements, sign new agreements that support labour that is not currently assisted through labour market agreements and consider transfer of agreements that support youth, persons with disabilities and older workers.

2) Minister's Labour Force Development Consultations

In an effort to determine current labour force issues across Prince Edward Island, the ministry issued invitations to employers to attend local community forums. Invitations were sent to all sectors of the Prince Edward Island economy including private sector business, fishing, farming, tourism, manufacturing, processing, trades, and bioscience. Meetings were held at four selected locations in O'Leary, Summerside, Charlottetown, and St. Peters.

Those in attendance expressed various concerns including, but not limited to, difficulty in obtaining training for those already employed, loss of employees to Western Canada and Ontario, mobility of trained employees, age of workers and wages.

In follow up to the input from the public, the ministry developed a series of program supports with budget allocations to create new labour force programming. In addition, ongoing discussions with the federal government concerning issues identified may result in the devolution of the Labour Market Development Agreement and the transfer of additional federal labour market programming to Prince Edward Island.

3) Community Development Bureau (CDB)

The division was supported by the Community Development Bureau comprised of ministers of the following departments: Development and Technology; Health; Education and Attorney General; and Environment, Energy and Forestry. The bureau met on four (4) occasions to review and recommend financial assistance for community initiatives.

The division supported community development exchange tours involving approximately 100 community volunteers to broaden their knowledge and expertise in developing community-based projects. Participants were transported to eastern and western regions of the Island and were hosted by local volunteers. On-site presentations were offered to participants relating to local development processes, financing, construction and project operations.

4) Canadian Rural Partnership (CRP)

The Canadian Rural Partnership strives to enhance the quality of life in rural communities and equip them to compete more effectively in a global economy.

The Canadian Rural Partnership has identified five rural priorities:

1) Community adaptation and economic development
2) Training, employment, and labour development
3) Roles and responsibility of government
4) Environment and
5) Aboriginal.

The Prince Edward Island Rural Team (PEIRT) is one of 13 rural teams across the country with a mission to foster the development of healthy and sustainable communities in rural Prince Edward Island. The Department of Development and Technology has representation on the Prince Edward Island Rural Team.

During fiscal year 2006/07, the following priorities were supported:

1) Governance in rural communities,
2) Repopulation efforts in rural communities.
3) Youth engagement and
4) PEIRT capacity.

The Prince Edward Island Rural Team continues to work closely with the following three Island models and test sites:

1) Youth engagement in rural communities,
2) Carrefour d'immigration rurale and
3) Community consensus building.

5) Community Services Bursary Program

The Community Services Bursary offered Island students in Grades 11 and 12 who plan to attend any post secondary institution a tuition credit in recognition of volunteer work performed in the community. This bursary strives to encourage young people to volunteer, to support volunteer organizations and to assist young people in

achieving their educational goals. Students were eligible to receive up to $500 based on the number of hours they volunteered. Bursary credits were posted directly to student accounts at recognized post secondary institutions.

Since the commencement of the Community Services Bursary Program in 2000, the bursary program has assisted over 3,090 Island students. This fall, 393 students will receive bursary credits. There are currently 546 registered students in the program and over 540 organizations have benefitted from the volunteer work performed by Island students. For the year 2006, a total of 288 bursaries were presented to Island students.

This is a joint program of the Department of Education and the Department of Development and Technology. The division's Community Development Officers are responsible for the promotion and delivery of the program in the community and the high schools.

6) Healthy Child Strategy

The Healthy Child Strategy is a collaborative process between government and community.

The Department of Development and Technology partnered in the Healthy Child Strategy through the Children's Secretariat. The strategy supported literacy, training and employment programs and community development.

The government and community partners participated in a strategic planning process during the past year. This restructuring has resulted in a closer working relationship.

PROGRAMS

1) Community Development Fund

The Community Development Fund contributed to initiatives which helped to strengthen the local community. Sustainable projects which had a high degree of community involvement were assisted. Community involvement is measured in varying ways i.e..volunteer labourers who volunteer their time and/or expertise, fund raising monetary contributions via local businesses and organizations, and arranging multiple funding partnerships with others i.e. provincial and/or federal programs.

Approved contributions in 2006-2007 totalled $827,026 and was shared among 39 projects. These projects had a total value of approximately $ 4 Million of which approximately 9% or $332,784 was provided through the efforts of various communities.

Improvements and/or renovations completed to various community centres included; St. Mary's, Silver Threads, Souris Group Home, Fortune Community Club, Shamrock Seniors Club, Emerald Recreation Club, Clyde River, Sterling, East Point, Argyle Shore and Malpeque Women's Institute, Richmond Community Centre, St. Nicholas Hall, Knutsford and Elmsdale community centres.

Projects of a larger scale capital construction which received funding support included: Northumberland Heritage Centre, Provincial Plowing Match and Agriculture Fair, Three Rivers Roma Phase II, Town of Montague, Friends of Harvey Moore Foundation, Fort Augustus, Crapaud Exhibition, Canoe Cove Phase II, Generation XX, PEI Folk Music Centre, Barlows Pond and Park Development, Evangeline Arena, O'Leary Streetscapes, West Point Lighthouse, O'Leary Youth/Intergenerational Centre, Alberton Streetscapes Phase II, Tignish Cultural Centre and West Prince Bluegrass Site Development.

Assistance of a smaller scale for capital costs was provided to the following groups; Eastern Seagulls, St. Teresa Area Development Corporation, Town of Georgetown, Pinette Raceway and the Eldon Legion.

2) Regional Development Support Program

This program assisted community-based development organizations in various locations across the Island. Assistance accommodated essential gap funding in support of a community initiative.

Contributions in 2006-2007 totalled $184,988 and was shared among 21 approved projects.

Following is a listing of some of the organizations which received support from the Regional Development Support Program in 2006-2007: Eastern Kings Fitness, Friends of Elmira Railway Museum, St. Mary's Hall, Souris Harbour Authority, Morell and Area Development Corporation, St. Peters and Area Development Corporation, St. Peters Circle Club, Holy Trinity, Georgetown Seniors Kaylee Committee, Town of Georgetown, Murray River Municipality, Victoria Theatre, Municipality of Hunter River, Canoe Cove Community, St. Catherine's Women's Institute, Long Creek Women's

Institute, Sail East, Union Corner School House Museum, Northport Development Inc., St. Edwards and Area Youth Centre and Royal Canadian Legion in Tignish.

3) Community Capacity Fund

The Community Capacity Fund enabled communities and volunteers to plan development initiatives at the local level. Organizations which applied, prior to implementation of community improvements, had access to professional assistance. Some examples of requests supported included: volunteer training, incorporation fees, newsletters, forums, surveys, business or design plans and development strategies/studies.

Some of the organizations which received assistance through the Community Capacity Fund included: Friends of Harvey Moore Foundation; Resources West; St. Peters Area Development Corporation; Lot 16 Company Hall; Eastern Kings Community Enhancement Corporation; Island Trails; Crapaud Exhibition; Hillsborough River Association; Three Rivers Sportsplex; Clyde River Community; Cardigan Community Council; Conseil de developpement, coperatif de I-P-E; Town of Georgetown; and Northumberland Community Development Corporation.

Total commitment under the program was $35,687 for 14 approved requests.

FINANCE AND ADMINISTRATION

Finance and Administration provides support services to the operating divisions of the department. Major areas of responsibility include:

- Budget preparation
- Expenditure monitoring and forecasting
- Purchasing
- Invoice and expense claim processing
- Staffing
- Classification
- Payroll
- Staff development
- Other employee-related programs

POPULATION SECRETARIAT

The Population Secretariat, formed in October 2004, focuses on youth retention, repatriation and attraction and retention of immigrants. In January 2006, the staff of the Population Secretariat, increased from a one person operation - Elaine Noonan, Executive Director - to three. Erin Docherty, Youth Liaison and Mentorship Officer, and JoAnn McQuaid, Executive and Research Assistant, joined the Secretariat. Jeannie Pitts joined the Population Secretariat in April of 2007 as Manager of Immigration, Recruitment & Promotions and Integration.

Partnerships

The Population Secretariat co-chairs the PopulationNetwork, a network of municipal, provincial, federal, communities, newcomer association, and other interested stakeholders. The network meets bi-monthly to discuss news, events and promotional activities around immigration and retention. The network is currently publishing a best practices manual "Welcoming Communities" for distribution to groups and communities.

"Welcome to Prince Edward Island - A Guide for Newcomers"

The Population Secretariat recently released *"Welcome to Prince Edward Island - A Guide for Newcomers"*, designed for potential and landed immigrants in order to assist them in becoming more familiar in their new homeland. This guide received very positive media coverage with 200 English versions and 50 french versions distributed.

This guide is available in a number of locations, including the office of the Population Secretariat, PEI Association for Newcomers to Canada and Island Information Services. The guide is also available on-line on the Population Secretariat, Provincial Nominee Program, PEI Association for Newcomers to Canada, and local community and stakeholders websites.

Portal Funding

As part of a $5 million Immigration Portal Initiative by Citizenship and Immigration Canada, Prince Edward Island, over the next three years will receive $202,588 to develop new Population Secretariat and Immigration Services websites. The site is designed to provide Islanders with information, tools and guidelines on how to become

a welcoming community, as well as, the social, cultural and economical benefits of accepting immigrants into our communities. The site includes accurate, current, relevant and consistent on-line information, tools and services for prospective immigrants and newcomers to Prince Edward Island, which will allow them to settle and facilitate their integration into the province's labour market and society. Information on the Provincial Nominee Program, international students and other resources designed to attract and retain immigrants will also be available.

Study of "Recent Settlers to Prince Edward Island Speak: Suggestions and Recommendations for Improvement, Action and Public Policy" *and* "Recent Settlers to Prince Edward Island Speak: Positive Selling Points Regarding Prince Edward Island

Based on the research in 2005 - "The Study of Recent Settlers to Prince Edward Island" the above documents, also commissioned by the Population Secretariat in cooperation with the University of Prince Edward Island, mines more deeply and exhaustively the rich database of personal stories and opinions that have been forthcoming from the 320 respondents to the survey of recent settlers to Prince Edward Island titled: *Coming to, and Settling On Prince Edward Island: Stories and Voices.*

Manual profiling Entrepreneurial "Islanders by Choice" on Prince Edward Island

The Population Secretariat, in cooperation with the University of Prince Edward Island, has recently contracted the development of an attractive, user-friendly manual that seeks to celebrate the collection of entrepreneurs and investors who came to Prince Edward Island and successfully set up their businesses or supported existing ones, to inform readers about this success and to suggest repeatability - urging a consideration of having similar success stories via the encouragement of other investors moving to the Island.

Research Project

A research project on immigration under the leadership of Dr. Ather Akbari, Chair of the Economics Domain Committee of the Atlantic Metropolis Centre, in co-operation with the University of New Brunswick, St. Mary's University, Memorial University and the University of Prince Edward Island is in progress. Profession Wimal Rankaduwa is the Associate Profession of Economics at UPEI and is the provincial contact on this research.

Under the project each researcher will collect and analyze available data on various demographic and labour market characteristics of immigration. Profile of immigrants will be drawn from CIC data and Statistics Canada resources. Project outcomes will be useful in the areas of population, immigration and economic development in PEI and Atlantic Canada.

School Presentations

Presentations were made in early May to schools and will continue in the following school year, on the benefits of attracting immigrants to Prince Edward Island, abolishing existing prejudices and enriching and diversifying our culture. One presentation is designed for students, the other for parents.

Welcoming Communities

Prince Edward Island communities have already begun to take independent action in the attraction and retention of immigrants and the Population Secretariat is partnering in this endeavour. Meetings, information sessions and presentations have been made to several communities and organizations, including: Charlottetown, Summerside, Stratford, Mount Stewart, Montague, Evageline, Alberton as well as to organizations such as Rotary, Women's Institutes, youth groups and schools. Prince Edward Island is experiencing a migration of people from rural areas to larger centres. Communities are beginning to take action to prevent out-migration and encourage attraction.

Provincial Nominee Program (PNP)

The Population Secretariat works closely with the Provincial Nominee Program to promote Prince Edward Island, and to attract potential immigrants to the province. The PEI Provincial Nominee Program is currently undergoing minor changes to improve service delivery of the program, and to ensure that the province is receiving high quality clients that fit with our current social, economic and cultural needs.

The PNP, which started in 2001-2002 has grown exponentially each year and continues to make substantial growth in nominations and active files. During the 2006-2007 fiscal year the province nominated 507 individuals, a significant increase over the 2005-2006 fiscal year with 248 nominations. The 2007-2008 year is expected to far surpass all previous years.

The Nominee Program is comprised of four categories including the skilled worker category, entrepreneur category, family connections category and immigrant investor category. The program is always evolving and further changes are expected over the 2007-2008 fiscal year and potentially the addition of an International Student category.

Youth ConneXt

Youth ConneXt was a partnership of a number of groups including Holland College, Stratford Youth Can-Do, The Adventure Group, the Population Secretariat, and the

federal government. Youth ConneXt, held April 13 to 15, 2007 at the Rodd Mill River was a cross generational symposium on community and youth engagement. The event was intended to assist youth, government, and youth serving organizations share stories, learn from one another, inspire ideas for future development, and commit to meaningful and measurable action.

The event was very successful, with over 100 participants, despite a storm that hit on the morning of April 13th. There were over 20 individual groups represented at the event and there was a high demand for follow-up activities. Youth ConneXt is a volunteer based group, and are continuing to explore additional youth initiatives such as evening and one-day seminars, and an awards banquet to honour outstanding youth and the groups they work with.

Career Beacon *Come Home* and *Stay Home* publications

The Population Secretariat provided sector specific information for release in the above publications. Submissions to Career Beacon were made based on labour shortages. Additionally, advertisements were purchased in each edition. In *Come Home* an ad was placed to encourage former Islanders to reconsider life, work, and play in their home province. In *Stay Home* an ad was placed for companies seeking resumes.

International Students

Extended Work Experience - this initiative requests that graduates of publicly-funded post-secondary institutions in Prince Edward Island can remain and work in the province for a second year after graduation. This initiative will enable graduates to further integrate into the community along with enhancing their personal and professional skills. Graduates who wish to apply for permanent resident status will have more time to submit their application for immigration and continue to work while awaiting a decision.

International students are now eligible to work off campus for two years following graduation.

Canadian Experience is a federal government initiative working with local provinical nominee program jurisdictions to work on nominations for international students. It is likely that provinces will be developing international student categories under their provincial nominee programs.

Atlantic Initiatives

Participation in Emigrate 2007 - February 24th & 25th, 2007, Edinburgh, UK

Participation at the Emigrate Fair provided information to potential Immigrants on living, working and playing in Atlantic Canada. The fair was an opportunity to educate potential immigrants on the quality of life and the advantages Atlantic Canada has as a choice destination. Activities included presentations, advertising, literature distribution and one-on-one conversations. This show included teachers, truck drivers, health professionals, police officers, IT workers and skilled trades people. Approximately 8,000 paying potential immigrants attended.

Participation in Emigrate 2007 - March 3rd & 4th, 2007, Sandown, England

The Sandown Fair seemed to have a high level of repeat visitors. Most were seeking immigration information, not just browsing for general travel information. The majority of the participants were skilled workers seeking employment opportunities. The skills represented included skilled trades people and entrepreneurs who wanted information regarding business opportunities in Atlantic Canada. Fair organizers estimate that approximately 10,000 paid individuals attended the two day event.

Participation in Emigrate 2007 - March 9th, 10th & 11th, 2007, Belfast, UK

This was the flagship year for Emigrate Belfast. The fair was deemed successful, with approximately 7,000 attending. Participants were young, the majority being young families and young males. Attendees were well educated, experienced professionals and highly-skilled trades persons. Skill sets were broad ranging from nurses, IT workers, teachers, machinists, engineers, professors, tillers, truck drivers, plasterers and much more. The participants generally seemed interested and committed - few gathering information for the first time. A large push factor in Belfast is the rising cost of real-estate.

Participation in Emigrate 2007 - March 10th & 11th, 2007, Nieuwegein/ Utrecht, Netherlands

More than 9,900 interested potential immigrants were in attendance - a jump of more than 40% from 2006. Many of the attendees were between the ages of 25-45 and stated that they were definitely interested in making a move and immigrating to Canada - basically checking out their options. Activities included presentations, advertising, literature distribution, giveaways and one-on-one conversations.

Participation in Emigrate 2007 - March 11th & 12th, 2007, Brussels, Belgium

The "International Contact Days" was the first time the event was held in Brussels and was poorly attended - organizers estimate between 1,000 and 2,000 people attended. The majority of individuals visiting the Atlantic booths were young couples, some with children; most spoke French. Some were familiar with Canada but not necessarily the Atlantic provinces. Discussion with fair organizers is a must if Atlantic Canada intends to take part in future fairs.

The Atlantic Population Table

The Atlantic Provinces Population Table is a partnership of the four Atlantic Provinces and the Atlantic Canada Opportunities Agency. At present, Prince Edward Island is acting as co-chair of the table. This commitment will expire in August of 2007.

The Atlantic Population Table is a combination of provincial government stakeholders, including those responsible with recruitment and promotion of immigrants, repatriation, youth, international students, the Provincial Nominee Program and much more.

This table has developed a very beneficial agreement with ACOA and a Memorandum of Understanding is expected to be approved shortly. The agreement is a 70% federal, 30% provincial agreement.

Subcommittees of the table include attraction and promotion, awareness, retention and repatriation, international students, youth, and research.

SINGLE WINDOW SERVICE

The Single Window Service Division was created in February 2003.

The purpose of the division is to provide quality services to Islanders through single window access to government programs, services and information in person. Islanders also telephone Access PEI with questions regarding government programs and services. Several hundred thousand telephone calls are received on an annual basis.

Access PEI

At Access PEI, at one window, customers can pay property taxes, register for sales tax, renew their driving licence, renew their vehicle registration, get a marriage licence or a fishing licence (or a host of other licences), apply for a government job or get information about a variety of services. On an annual basis, thousands of Islanders visit or call Access PEI seeking information about provincial government programs and services.

Access PEI is the public face of government throughout PEI providing Islanders with access to more than 300 provincial government programs and services on behalf of all departments. Staff within some sites also provide administrative support to other provincial government departments.

Work has continued on the development of a next phase of a comprehensive computer system that will make it easier for staff to deliver programs and services. The intent of the system is to improve the effectiveness and efficiency of Access PEI's operations by providing staff with detailed information on the steps required to conduct various programs and services.

Staff training is conducted on an ongoing basis to ensure that staff are familiar with the procedures involved in the delivery of programs and services. Last year staff were trained in providing customer service and on the new computer system.

On an annual basis, the Access PEI management team meets with directors responsible for the programs and services delivered by Access PEI on behalf of his/her department. This is a valuable tool in providing feedback to the departments that Access PEI delivers services for.

There are eight Access PEI sites that provide a full range of services to Islanders. They are listed below:

- Tignish
- Alberton
- O'Leary
- Wellington
- Summerside
- Charlottetown
- Montague
- Souris

TRADE POLICY

Prince Edward Island's economy is increasingly dependent on the export of goods and services produced on the Island. Various international trade agreements that the federal government enters into provides the framework for Prince Edward Island businesses to conduct business around the world. The activities of the Trade Policy Section in the areas of trade policy development, advocacy and provincial coordination included:

- Represented the Government of Prince Edward Island on the Atlantic Procurement Coordinating Committee which oversees the administration of and further development of the Atlantic Procurement Agreement, an agreement entered into by the Council of Atlantic Premiers to reduce interprovincial barriers related to purchasing of goods, services and construction by Atlantic provincial governments;

- served as PEI's Internal Trade Representative in coordinating and providing provincial input into issues raised under various chapters of the Agreement on Internal Trade (AIT). The AIT is an agreement to reduce and eliminate trade barriers within Canada, entered into in 1995 among the provinces and the federal government. The Trade Policy section coordinated the Government of Prince Edward Island's participation in a Council of the Federation work plan to strengthen interprovincial trade and to re-invigorate the AIT.

- represented Government of Prince Edward Island interests to the federal government on the Federal/Provincial Committee of Officials on International Trade. Key international trade agreements that were monitored and where input into issues was provided were: World Trade Organization (WTO) Agreements on Agriculture and Services; North American Free Trade Agreement; and, Canada-Chile Free Trade Agreement. As well, input was provided on negotiations related to several bilateral and regional free trade agreements that the federal government is engaged in with; Singapore, European Free Trade Area, South Korea, Costa Rica and various other Caribbean and South American countries.

- provided trade policy advice to government departments, agencies or boards or represented the Government of Prince Edward island with respect to various trade disputes or issues including: softwood lumber dispute with the United States; United States Legislation on Bioterrorism Related to Food Imports; US restrictions on cattle and beef related to BSE in Canada; US proposed passport identification requirements for visitors and returning Americans.

APPENDIX A

Department of Development and Technology
Organization Chart / Staff Complement

Departmental Staff Complement

Permanent

On March 31, 2007, the Department had 65.5 permanent full-time equivalent positions. Following is a breakdown:

Departmental Management	6.0
Single Window Service	48.5
Community and Labour Development	11.0

Casual

Approximately 14 employees were employed on a casual basis, primarily with the Single Window Service Division - 9 Access PEI.

APPENDIX B

DEPARTMENT OF DEVELOPMENT AND TECHNOLOGY
LEGISLATIVE RESPONSIBILITIES

Acts

Area Industrial Commission Act
Business Development Inc. Act PEI
Employment Development Agency Act
Institute of Man and Resources Act
Island Investment Development Act
Liquor Control Act
Maritime Economic Cooperation Act
Prince Edward Island Science and Technology Corporation Act

Boards/Commissions/Agencies

Anne of Green Gables Licensing Authority
Atlantic Technology Centre
Capital Commission Inc.
Charlottetown Area Development Corporation
Charlottetown Civic Centre Management Inc.
Community Advisory Boards (various)
Corporate Services Inc.
Employment Development Agency
Environmental Industrial Services Inc.
Food Technology Centre
Gateway Village Development Inc.
Island Investment Development Inc.
PEI Liquor Control Commission
Prince Edward Island Business Development Inc.
Science and Technology Board
Summerside Regional Development Corporation
Technology PEI Inc.

APPENDIX C

Expenditures by Division (1)	Unaudited Actual 2006/07 $	Budget Revised 2006/07 $	Budget Estimate 2006/07 $
Departmental Management	596,305	592,400	598,900
Single Window Service	2,569,941	2,627,100	2,608,600
Community and Labour Development . .	2,155,210	2,102,200	1,580,600
Total Department	5,321,456	5,321,700	4,788,100
Revenue	9,900	9,900	9,900

DEPARTMENT OF DEVELOPMENT AND TECHNOLOGY
Expenditures by Division

	Unaudited Actual 2006/07 $	Budget Revised 2006/07 $	Budget Estimate 2000/07 $
Departmental Management			
Administration	36,849	37,100	37,900
Equipment	2,657	2,300	2,600
Materials, Supplies, and Services	44,004	18,600	23,900
Professional and Contract Services	40,808	34,900	15,800
Salaries	445,726	468,500	482,800
Travel and Training	26,261	31,000	35,900
	596,305	592,400	598,900
Single Window Service			
Administration	187,781	215,000	220,400
Equipment	7,205	12,000	7,300
Materials and Supplies	73,649	86,400	74,800
Professional and Contract Services	16,360	15,200	15,200
Salaries	2,243,904	2,257,300	2,250,700
Travel and Training	41,042	41,200	40,200
	2,569,941	2,627,100	2,608,600
Community and Labour Development			
Administration	16,477	16,200	11,900
Equipment	44	0	0
Materials, Supplies and Services	576	300	1,400
Professional and Contract Services	11,171	6,200	6,300
Salaries	688,584	699,400	697,600
Travel and Training	41,634	38,500	42,700
Grants	1,396,724	1,341,600	820,700
	2,155,210	2,102,200	1,580.600
Total Department	5,321,456	5,321,700	4,788,100